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SOUTHEND-ON-SEA BOROUGH COUNCIL

**People Scrutiny Committee**

**Date: Tuesday, 7th July, 2020**

**Time: 6.30 pm**

**Place: Virtual meeting via Microsoft Teams**

**Contact: S. Tautz (Principal Democratic Services Officer)**

**Email: [committeesection@southend.gov.uk](mailto:committeesection@southend.gov.uk)**

**AGENDA**

- 1 Apologies for Absence**
- 2 Declarations of Interest**
- 3 Questions from Members of the Public**
- 4 Minutes of Meetings Held on 20 & 29 January 2020 (Pages 1 - 10)**
- 5 Annual Education Report (Pages 11 - 16)**

Minute 869 (Cabinet Book 2, Agenda Item No. 16 refers)  
Called in by Councillors Cox & Davidson

- 6 East of England Ambulance Service NHS Trust - Shoeburyness Ambulance Station (Pages 17 - 18)**

To note the attached update on the progress of the modelling review currently being undertaken by the East of England Ambulance Service NHS Trust, that was originally intended to be made to the Committee at its meeting on 17 March 2020.

The Trust has recently advised that slippage in the modelling exercise has occurred since March as a result of the COVID-19 pandemic, which has moved the timescale for the preparation of the draft report to the end of July 2020 and the finalised report to August 2020.

The Trust has also advised that during the period of the pandemic, it has continued to maintain the level of resources described in the attached progress report of March 2020, as a minimum for supporting local residents. As part of its COVID-19 response, the Trust has also increased the amount of ambulance hours in Essex (along with the whole Trust area), which has seen an improvement in responses to patients.

- 7 Changes to Clinical Commissioning Groups in Mid & South-Essex (Pages 19 - 34)**

To note the attached update on the progress of the merger of the Clinical Commissioning Groups, that was originally intended to be made to the Committee at its meeting on 17 March 2020.

Mid and South Essex Clinical Commissioning Groups (CCG) has recently advised that NHS England has paused all work on the merger of CCGs, following [guidance](#) issued on 28 March 2020 aimed at reducing burdens and releasing NHS capacity during the COVID-19 pandemic. Further work on the merger within the CCGs is therefore currently in abeyance. The Merger Project Board (CCG Chairs, Accountable Officer and CCG Lay Members) has not met since March and all CCG staff working on the merger have been re-deployed to other tasks.

The engagement survey with member of the public closed just after lockdown and a number of scheduled public meetings were cancelled as a result of the social distancing guidelines. Mid and South Essex Clinical Commissioning Groups have not yet been able to analyse the results of the survey as priorities for the Communications and Engagement Teams shifted to help with incident management. Depending on NHS England guidance regarding the re-starting of merger work, it is hoped to be able to provide an analysis and use the results as soon as possible.

The update intended to be made to the Committee in March 2020 advised on the position of the Joint Accountable Officer. Mid and South Essex Clinical Commissioning Groups has confirmed that the recruitment process to appoint a substantive Joint Accountable Officer across all five mid and south Essex CCGs and the executive lead of the Integrated Care System has re-started and that an update on progress in will be provided due course.

A briefing for the relevant Scrutiny Chairs and Vice-Chairs of Southend Borough Council, Thurrock Borough Council and Essex County Council was held with Clare Panniker (Joint Chief Executive of Basildon and Thurrock University Hospitals NHS Foundation Trust, Mid Essex Hospital Services NHS Trust and Southend University Hospital NHS Foundation Trust) and Anthony McKeever (Interim Joint Accountable Officer for Mid and South Essex CCGs) in early July 2020.

**8 In-Depth Scrutiny Projects & Summary of Work 2019/20** (Pages 35 - 48)

Report of Executive Director (Legal and Democratic Services) attached.

**TO: The Chairman & Members of the People Scrutiny Committee:**

Councillor L Salter (Chair), Councillor N Folkard (Vice-Chair)  
Councillors H Boyd, M Borton, A Chalk, A Dear, M Dent, F Evans, D Garne, B Hooper, M Kelly, K Mitchell, C Nevin, I Shead, M Stafford, A Thompson, C Willis

Co-opted members

Church of England Diocese

Fr Jonathan Collis (Voting on Education matters only)

Roman Catholic Diocese

VACANT (Voting on Education matters only)

Parent Governors

(i) VACANT (Voting on Education matters only)

(ii) VACANT (Voting on Education matters only)

Southend Association of Voluntary Services

K Jackson (Non-Voting)

Healthwatch Southend

O Richards (Non-Voting)

Southend Carers Forum

T Watts (Non-Voting)

Observers

E Vlas, M Faulkner-Hatt (Southend Youth Council)

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# Public Document Pack

## SOUTHEND-ON-SEA BOROUGH COUNCIL

### Meeting of People Scrutiny Committee

# 4

**Date: Monday, 20th January, 2020**

**Place: Committee Room 1 - Civic Suite**

- Present:** Councillor L Salter (Chair)  
Councillors N Folkard (Vice-Chair), H Boyd, M Borton, A Chalk, A Dear, M Dent, F Evans, D Garne, B Hooper, M Kelly, K Mitchell, C Nevin, I Shead, M Stafford, A Thompson and C Willis  
F Dawkins (co-opted member)
- In Attendance:** Councillor T Harp (Cabinet Member)  
Councillors T Cox, A Jones, H McDonald and S Wakefield  
K Ramkhelawon, D Simon, J Lansley, S Baker, N Faint, M Marks and T Forster, R Harris  
E Vias and S Kebbell - Youth Council (observers)  
Also in attendance: D Hosein, M Bailey (EEAST), S Wooldridge, K Spelman, T Maton, A Brown (Southend Sexual Health Service)
- Start/End Time:** 6.00 - 8.40 pm

#### 715 Apologies for Absence

Apologies for absence were received from Father J. Collis, J. Broadbent and T. Watts (co-opted members).

#### 716 Declarations of Interest

The following declarations of interest were made:

(a) Councillor Harp (Cabinet Member) – disqualifying non-pecuniary interest (Minutes 718, 719 and 720); attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011

(b) Cllr Harp – Minute 718 (East of England Ambulance Trust – Shoebury Ambulance Station) – non-pecuniary interest: family friend and future relative is employee of EEAST.

(c) Cllr Salter – Minute 719 (Sexual Health Service) and Minute 720 (CCG Merger update) – non-pecuniary interest: husband is consultant surgeon at Southend Hospital; daughter is a consultant at Basildon Hospital; son-in-law is GP in the borough;

(d) Cllr Nevin – Minute 720 (CCG merger update) - non-pecuniary interest: NHS employee at external Trust; previous association at Southend and MEHT hospitals; sons work at MEHT; niece works at Basildon Hospital;

## **717 Questions from Members of the Public**

The relevant Cabinet Member responded to written questions received from members of the public.

## **718 East of England Ambulance Trust - Shoeburyness Ambulance Station**

The Committee received a power point presentation from the Chief Operating Officer and the Chief Executive of the East of England Ambulance Service (EEAST) setting out background, context and the current position concerning ambulance provision across Mid and South Essex, with particular reference to the Shoeburyness ambulance station.

The Committee asked questions on a number of matters, which were responded to as follows:-

- Recruitment of additional 333 staff by 2022;
- The modelling review, as part of the contract review was taking place over the next few months and engagement would take place once the modelling work had been completed;
- At this time no significant changes are being made;
- The focus is around patient led outcomes;

Resolved:

That a further update and progress on the EEAST modelling review, with the parameters and timeline for completion, be provided to the People Scrutiny Committee at its meeting on 17<sup>th</sup> March 2020.

## **719 Sexual Health Service**

The Committee considered a briefing paper from representatives of the Southend Sexual Health Service which summarised the key features of the new service model, performance from April to December 2019 and innovations in the service.

The Committee asked questions on a number of matters, which were responded to as follows:-

- Will look at the data/information relating to the number of test at home kits in terms of numbers completed and how many people have accessed the service;
- Service is working on a SMS reminder system for people to return the test at home kits;
- Will look at the figures/data around number of young people accessing the service;
- The reporting issue has been rectified and assurances given that service complies with the 16-18 safeguarding arrangements;
- Access to services on-line are from 8.00am to 8.00pm Monday to Friday and 8am to 2pm on Saturday;

- Links with other services, such as community pharmacies, are in place – would explore use of multiple sites across the borough;
- Work in partnership with Terrence Higgins Trust around hard to reach groups (i.e. rough sleepers and homelessness);
- Health initiative taking place with health workers providing help at homeless shelter;
- Looking how best to use social media as a platform for young people – welcomed views, input and support from young people;

Resolved:

That the briefing paper, be noted.

**720 Update on proposed changes to Clinical Commissioning Groups in Mid and South Essex - briefing**

The Committee considered a briefing paper, presented by the Director of Integration and Partnerships, providing a progress update on the merger of the Clinical Commissioning Groups in Mid and South Essex.

The Committee asked questions on a number of matters, which were responded to as follows:-

- There will be a wide-reaching consultation and engagement with stakeholders, public and patients to inform the merger proposals;
- There will be 4 new alliances across Mid and South Essex to commission provision/services at a local level (Castle Point, Rochford and Southend will be one alliance);
- There were statutory timescales to meet – the proposals to be submitted to NHS England and the merger to be completed by April 2021;

Resolved:

That the briefing paper, be noted.

**Chair:** \_\_\_\_\_

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**Public Document Pack**  
**SOUTHEND-ON-SEA BOROUGH COUNCIL**

**Meeting of People Scrutiny Committee**

**Date: Wednesday, 29th January, 2020**

**Place: Committee Room 1 - Civic Suite**

**Present:** Councillor L Salter (Chair)  
Councillors N Folkard (Vice-Chair), H Boyd, M Borton, A Chalk,  
A Dear, M Dent, F Evans, D Garne, B Hooper, M Kelly, K Mitchell,  
C Nevin, I Shead, M Stafford, A Thompson and C Willis  
T Watts and F Dawkins (co-opted members)

**In Attendance:** Councillors I Gilbert, A Jones and M Terry (Cabinet Members)  
S Baker, K Ramkhalawon, D Simon, T Forster, J O'Loughlin,  
M Marks and R Harris

**Start/End Time:** 6.30 pm - 7.20 pm

**756 Apologies for Absence**

Apologies for absence were received from J Broadbent (substitute: F Dawkins).

**757 Declarations of Interest**

The following interests were declared at the meeting:-

(a) Councillors Gilbert, Jones and Terry (Cabinet Members) – interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

(b) Councillor Borton – Agenda Item No. 6 (Admission Arrangements) Minute 726 and Agenda Item No. 7 (School Term Dates 2021/22) (Minute 727) – Non-pecuniary interest: Governor at Milton Hall School; and Agenda Item No. 8 (Additional Outcome Success Measures) (Minute 728) – Non-pecuniary interest: EPUT mentioned under 'safe and well' – daughter is a ward manager at Basildon MHU;

(c) Councillor Hooper – Agenda Item No. 6 (Admission Arrangements) Minute 726 and Agenda Item No. 7 (School Term Dates 2021/22) (Minute 727) – Non-pecuniary interest: son attends Southend High School for Boys and works with schools as director of BE; and

(d) Councillor Folkard – Agenda Item No. 5 (Draft Prioritising Resources to Deliver Better Outcomes) (Minute 725) – Non-pecuniary interest: ambassador for the fund raising team at Southend University Hospital and on the review panel at the hospital for the information leaflets; relative works at Broomfield Hospital.

**758 Questions from Members of the Public**

Councillor Jones, the Cabinet Member for Children and Learning, responded to written questions received from Mr Webb.

**759 Minutes of the Meeting held on Tuesday, 26th November, 2019**

Resolved:-

That the Minutes of the Meeting held on Tuesday 26<sup>th</sup> November 2019, be confirmed as a correct record and signed.

**760 Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25**

The Committee considered Minute 692 of the meeting of Cabinet held on 16<sup>th</sup> January 2020, which had been referred direct to all three Scrutiny Committees, together with a report of the Executive Director (Finance and Resources) presenting the draft General Fund Revenue Budget for 2020/21.

In response to a question regarding the Dedicated Schools Grant Budget and schools revenue funding, the Cabinet Member for Children & Learning said that she would circulate further details to the Committee on the final funding allocations.

In response to a question regarding the £300,000 for complex needs provision, the Leader of the Council confirmed that this was a one-off investment from reserves.

Resolved:

That the following decisions of Cabinet, be noted:-

“1. That the draft Financial Sustainability Strategy (Appendix 1 to the submitted report) be endorsed.

2. That the draft Medium Term Financial Strategy (Appendix 2 to the report) and the resulting Medium Term Financial Forecast and Earmarked Reserves Balances up to 2024/25 (Annexes 1 and 2 to Appendix 2 to the report), be endorsed.

3. That the Section 151 Officer’s report on the robustness of the proposed budget, the adequacy of the Council’s reserves and the Reserves Strategy (Appendix 3 to the report), be noted.

4. That the appropriation of the sums to earmarked reserves totalling £3.37 million (Appendix 4 to the report), be endorsed.

5. That the appropriation of the sums from earmarked reserves totalling £8.972 million (Appendix 4 to the report), be endorsed;

6. That General Fund net revenue budget for 2020/21 of £130.428M (Appendix 5a to the report) and any required commencement of consultation, statutory or otherwise, be endorsed.
7. That a Council Tax increase of 3.99% for the Southend-on-Sea element of the Council Tax for 2020/21, being 1.99% for general use and 2% for Adult Social care (Paragraph 10.10 of the report), be endorsed.
8. That it be noted that the 2020/21 revenue budget has been prepared on the basis of using £2 million from the Collection Fund for the core budget to allow for a smoothing of the budget gap across the next three financial years (Paragraph 10.9 of the report).
9. That it be noted that the position of the Council's preceptors is to be determined:
  - Essex Police – no indication of Council Tax position;
  - Essex Fire & Rescue Services – no indication of Council Tax position; and
  - Leigh-on-Sea Town Council – proposed precept increase ranging from 4.72% to 8.30%.
10. That no Special Expenses be charged other than the Leigh-on-Sea Town Council precept for 2020/21.
11. That the proposed General Fund on-going budget investment and reprioritisation of £5.355M (Appendix 6 to the report), be endorsed.
12. That the one-off investment items, as set out in paragraph 10.8 of the report and included within the appropriations (Appendix 7 to the report), be endorsed.
13. That the schools budget and its relevant distribution as recommended by the Education Board (Appendix 8 to the report), be endorsed.
14. That the Capital Investment Strategy for 2020/21 to 2024/25 (Appendix 9 to the submitted report) and the Capital Investment Policy (Annex 1 to Appendix 9 to the report), be endorsed.
15. That the new schemes and additions to the Capital Investment Programme for the period 2020/21 to 2024/25 totalling £28.4M for the General Fund and £18.7M for the Housing Revenue Account (Appendix 10, to the report), be endorsed.
16. That the schemes subject to viable business cases for the period 2020/21 to 2022/23 (Appendix 10 to the report), be endorsed.
17. That the proposed changes to the current Capital Investment Programme (Appendix 11, to the report), be endorsed.
18. That the proposed Capital Investment Programme for 2020/21 to 2024/25 (Appendix 12 to the report) be approved and it be noted that the changes to the approved programme will result in a proposed Capital Investment Programme

of £204.8M for 2020/21 to 2024/25 (Appendix 12 to the report) of which £51.3M is supported by external funding.

19. That the Minimum Revenue Provision (MRP) Policy for 2020/21 (Appendix 13 to the report) and the prudential indicators (Appendix 14 to the report), be endorsed.

20. That the operational boundary and authorised limits for borrowing for 2020/21 are set at £375M and £385M respectively (Appendix 14 to the report).”

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11<sup>th</sup> February 2020 is a Council Function  
Cabinet Member: Cllr Gilbert

#### **761 Admission Arrangements for Community schools and Admission Co-ordinated Scheme**

The Committee considered Minute 705 of the meeting of Cabinet held on 16<sup>th</sup> January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Children and Public Health) on the above matter.

In response to a question concerning the number of appeals related to deferred entry to school the Cabinet Member for Children and Learning agreed to provide details on the number of appeals and how many were successful.

Resolved:

That the following decision of Cabinet, be noted:-

“1. That the Cabinet determines (i.e. formally agrees) the oversubscription criteria (including explanatory notes) and Published Admission Number (PAN) within Admission Arrangements for Community Schools as set out in Appendix 1 to the submitted report.

2. That it be noted that the Determined Coordinated Admission Scheme for the academic year 2021/22 was published on 31st December 2019 (Appendix 2 to the report).”

Note: This is an Executive Function  
Cabinet Member: Cllr Jones

#### **762 School Term Dates 2021/22**

The Committee considered Minute 706 of the meeting of Cabinet held on 16<sup>th</sup> January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Children and Public Health) proposing the guideline school term and holiday dates for the academic year 2021/22.

Resolved:

That the following decision of Cabinet, be noted:-

“That the school term and holiday dates for 2021/22 as set out in Appendix 1 to the submitted report be approved for community schools and as a guide to all schools in the Borough.”

Note: This is an Executive Function  
Cabinet Member: Cllr Jones

### **763 Additional Outcome Success Measures Reporting**

The Committee considered Minute 708 of the meeting of Cabinet held on 16<sup>th</sup> January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive presenting the Outcome Success Measures report that provides an update on the Council’s progression on the 23 Southend 2050 outcomes.

In response to a question regarding EPUT, the Cabinet Member for Children and Learning highlighted that the early stages of recommissioning were underway and undertook to circulate details to the Committee.

In response to a question regarding the temporary accommodation under ‘safe and well’ the Cabinet Member for Children and Learning undertook to provide the figures in writing to the Committee.

In response to a question regarding the NEET figures under ‘Opportunity and Prosperity’, the Cabinet Member for Children and Learning undertook to provide details on the trends and information relating to the unknown ‘NEETs’ over the same period of time for comparison purposes.

Resolved:

That the following decision of Cabinet, be noted:-

“That the Outcome Success Measures report, be noted.”

Note: This is an Executive Function  
Cabinet Member: Cllr Gilbert

### **764 2019/20 Corporate Risk Register**

The Committee considered Minute 708 of the meeting of Cabinet held on 16<sup>th</sup> January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive, outlining the 2019/20 Corporate Risk Register mid-year update.

Resolved:

That the following decision of Cabinet, be noted:-

“That the 2019/20 Corporate Risk Register and the mid-year updates outlined in Appendix 2 to the submitted report, be noted.”

Note: This is an Executive Function  
Cabinet Member: Cllr Woodley

**765 Council Procedure Rule 46**

The Committee considered Minute 712 of the meeting of Cabinet held on 16<sup>th</sup> January 2020 which had been referred direct to Scrutiny, in connection with the action taken with regard to the provision of passenger transport.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the submitted report be noted.”

Note: This is an Executive Function  
Cabinet member: As appropriate to the item

**766 Exclusion of the Public**

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**767 Council Procedure Rule 46 - Confidential Sheet**

The Committee considered Minute 714 of the meeting of Cabinet held on 16<sup>th</sup> January 2020 which had been referred direct to Scrutiny concerning action taken under Standing Order 46 – Confidential sheet.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the SO46 confidential sheet, be noted.”

Note: This is an Executive Function  
Cabinet Member: Cllr Woodley

**Chair:** \_\_\_\_\_

# Southend-on-Sea Borough Council

Report of Executive Director for Children and Public  
Health

to  
Cabinet

on  
25<sup>th</sup> February 2020

Agenda  
Item No.

5

Report prepared by: Brin Martin, Director of Education and  
Early Years

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## Annual Education Report

### People Scrutiny Committee

Executive Councillor: Councillor Courtenay  
A Part 1 (Public Agenda Item)

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#### 1. Purpose of Report

This report is to make members aware of the availability of the Annual Education Report (AER) 2018/19.

#### 2. Recommendations

- a. That Cabinet notes and approves the new digital format for the AER
- b. That Cabinet approve the report and recognise the very positive outcomes for learners across all Key Stages
- c. That Cabinet agrees that in future years the AER will form part of the normal annual reporting framework

#### 3. Background

In previous years the Council has published a detailed paper document on the retrospective performance for learners in Southend based upon the previous academic year's outcomes. These outcomes are not validated by the Department for Education nationally until early in the next calendar year. In reality, this has meant that the AER is published once a year, some nine months after the summer outcomes are formally validated.

Whilst the report has previously been detailed, its frequency and usefulness to both Members and members of the public has been limited by its publication date. The decision was made to make the AER more accessible through a live digital format, whilst still retaining the same key headline information.

However, for the last three years, a separate and indicative report on the summer outcomes has been presented to Cabinet in early September each year, and through far

more regular and detailed summaries contained in the School Progress Reports submitted to each People Scrutiny Committee as additional data becomes available.

#### **4. Other Options**

In future years, it is recommended that the reporting of Borough outcomes for schools is built into the Council's performance framework, and that the AER is featured as part of Smart Southend. In this way, live reporting will allow Members and members of the public the most current and up to date live data sets that are available at that time, and where national updates are provided this is automatically linked to the AER.

#### **5. Reasons for Recommendations**

Irrespective of the format of the report, recognition of the very strong performance of Southend Schools should be celebrated. It is hoped that the new AER will allow more people to access their achievements.

#### **6. Corporate Implications**

##### **6.1 Contribution to Council's Vision & Corporate Priorities**

Our children are school and life ready and our workforce is skilled and job ready

##### **6.2 Financial Implications**

Traditionally the compilation of the paper AER has taken a significant number of days from the Data and Performance Team, and indeed in previous iterations consultant time to draw the report together. The new format, whilst still compiled by the team is considerably shorter and more cost effective, in terms of printing costs.

##### **6.3 Legal Implications**

None

##### **6.4 People Implications**

The same degree of scrutiny will be made available through People Scrutiny Committee.

##### **6.5 Property Implications**

None

##### **6.6 Consultation**

None required

##### **6.7 Equalities and Diversity Implications**



Not applicable, although the report and the data sets that underpin it intrinsically considers in detail the performance of groups by gender, SEND, deprivation and ethnicity.

6.8 Risk Assessment

None required

6.9 Value for Money

See 6.2 above

6.10 Community Safety Implications

Not applicable

6.11 Environmental Impact

Not applicable

**7. Background Papers**

None

**8. Appendices**

Appendix 1 – Hyperlink to the AER and screen shots of two pages.

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Annual Education Report 2019 - Key Stage 4

Current Rank - All Pupils

Attainment 8  
**12**

Progress 8  
**33**

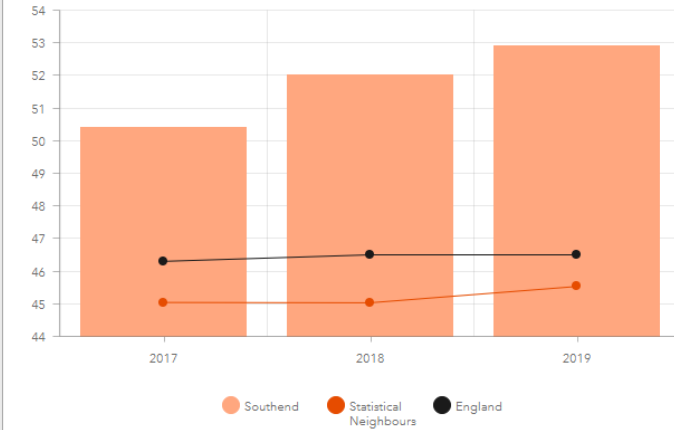
English & Maths Entries  
**108**

English & Maths 5+  
**8**

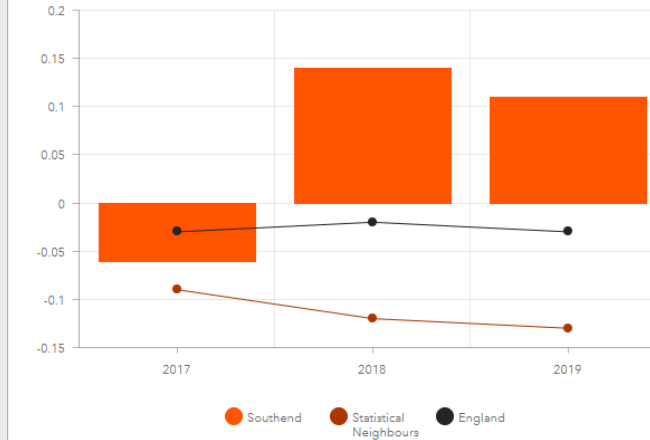
15

Rank | **Quartile**

All Pupils - KS4 Attainment 8



All Pupils - KS4 Progress 8



Note: 2019 data is currently provisional and subject to change

- Significantly above the England average in all headline attainment and progress measures

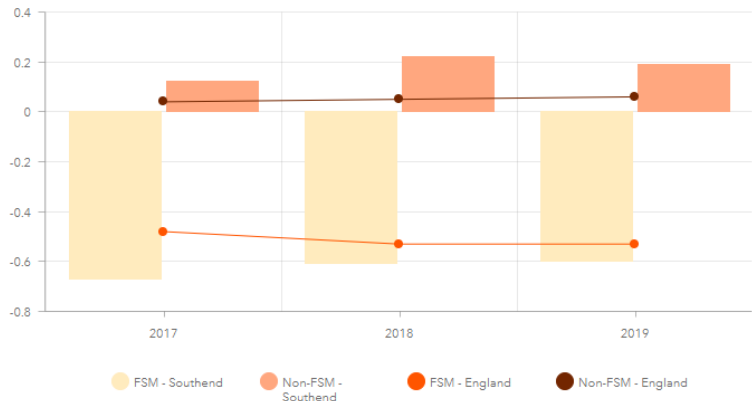
- Ranked in the top 25% of all local authorities in all headline attainment and progress measures (ranked 8th nationally for pupils achieving grade 5+ in English and maths)

- Below national average for percentage of pupils entered for GCSEs English and maths

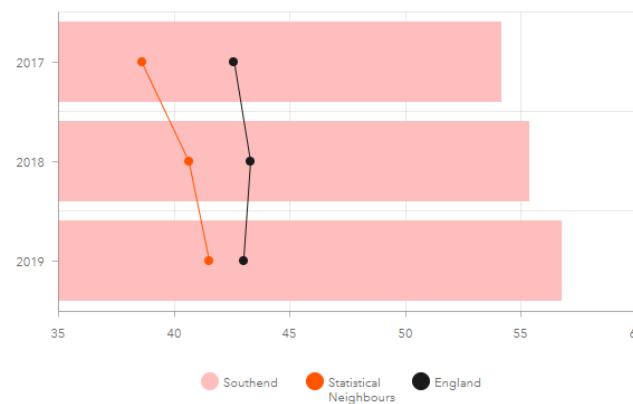
- Outcomes for FSM pupils broadly in line with the England average, but gaps to non-FSM pupils are wider

[Expand for methodology](#)

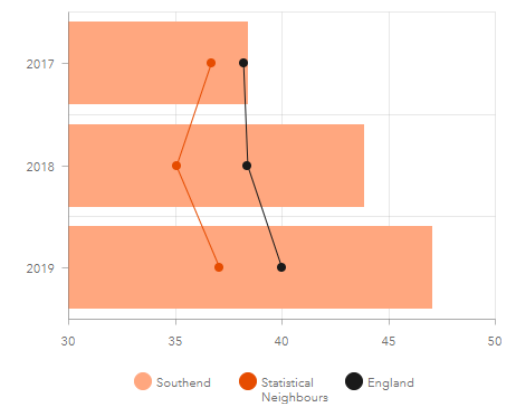
Free School Meals Breakdown - KS4 Progress 8



All Pupils - KS4 Achieving 5+ in English and Maths



All Pupils - KS4 Ebacc Entry



Attainment 8 | **Progress 8**

GCSE 4-9 | **GCSE 5-9** | GCSE entry

EBacc APS | **EBacc Entry**

View mapped outcomes by key stage (click on ward to view cohort size/outcome):

**EYFS - view map**

**KS1 - view map**

**KS2 - view map**

**KS4 - view map**

Showing 1 Ward

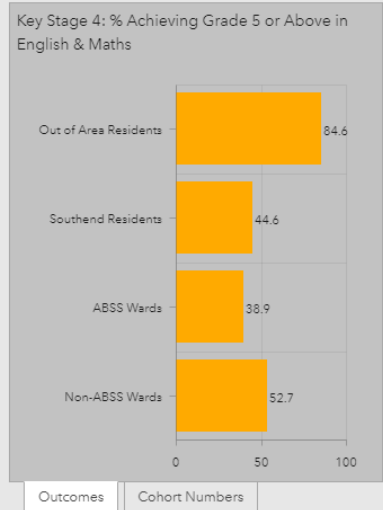
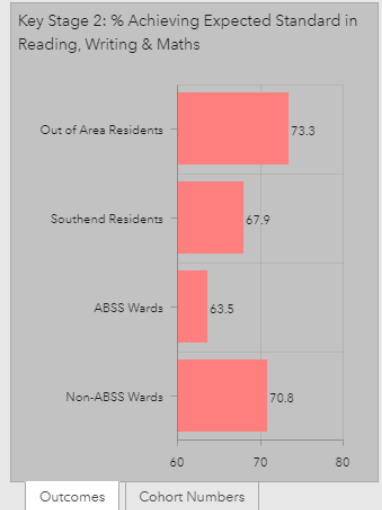
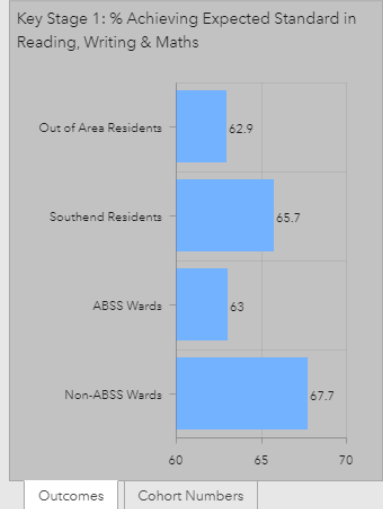
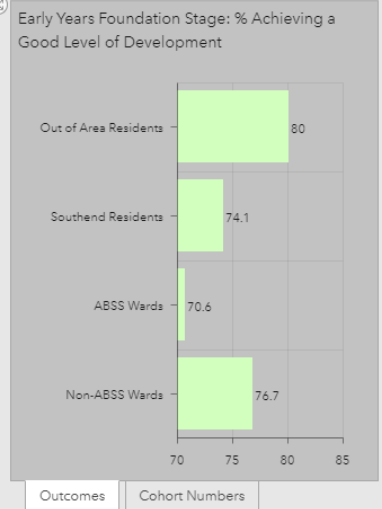
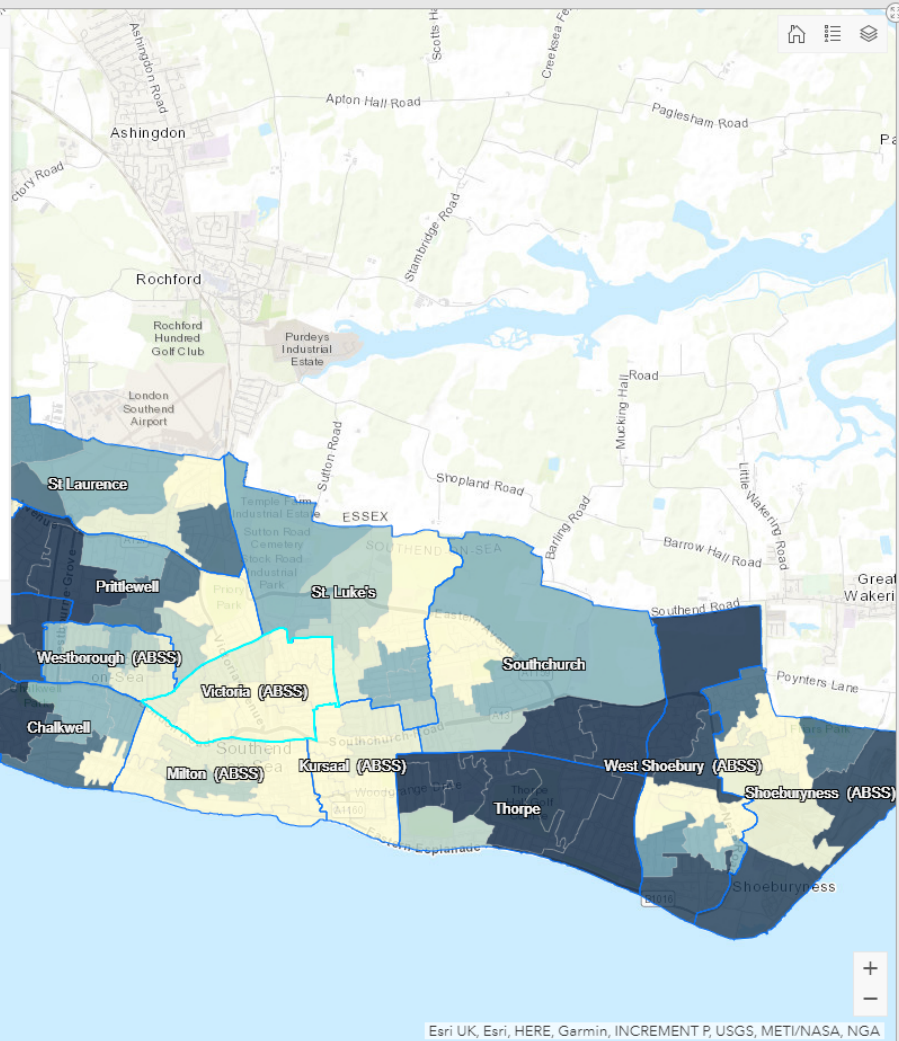
Victoria

EYFS: % 73.2  
Achieving Good Level of Development

KS1: % Achieving Expected Standard in Reading, Writing and Maths 67.8

KS2: % Achieving Expected Standard in Reading, Writing and Maths 64.2

KS4: % Achieving Grade 5 or Above in English & Maths 34.7



## SHOEBURYNESS AMBULANCE STATION

I am able to update the Committee with the following in relation to the modelling and operation service delivery.

6

- (1) The modelling has been commissioned and purchase order raised;
- (2) It will review the original model parameters, updating with current data, focussing on;
  - demand (volume and nature of calls);
  - location of incidents;
  - logistics such as travel time;
  - overall job cycle time from call allocation to completing an incident; and
  - external factors are considered within the above point such as hospital handover delays
- (3) The clinical modelling will look at:
  - clinical response models of car/ambulance and skill mix;
  - parameters of conveyance and non-conveyance; and
  - response times linked to cardiac arrest, stroke and heart attack, measured through category of calls (1,2,3);
- (4) Timescales are as follows (subject to any slippage through our response to COVID19 that may be unknown):
  - draft report due May 2020, final report expected June 2020.

Operationally we are maintaining the ambulance at Shoeburyness as stated and we are focussing on establishing a community first responder scheme in the area for additional support. We are still working through our current recruitment plan – Southend requiring 16 and Basildon requiring 13.

One question that was asked was around the number of RRVs remaining as part of the rota changes, I can confirm that the plan keeps 3 RRVs in place for this area along with the increase in emergency ambulances from 12 to 18 at the peak of requirements.

Once we have received the modelling we will discuss internally and with our commissioners then I am more than happy to discuss with the Committee as per our previous commitment.

Marcus Bailey  
Chief Operating Officer  
East of England Ambulance Service NHS Trust

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## **Background**

7

At their September 2019 Governing Body meeting the five mid and south Essex CCGs each noted the requirements of the NHS national Long Term Plan and approved a recommendation:

*to commence work on an application for merger of the 5 mid and south Essex CCGs to be submitted following engagement with stakeholders and final Governing Body approval prior to submission.*

This briefing provides an update to the Health Overview and Scrutiny Committee on this work.

## **Progress**

### **Engagement**

A discussion document and survey, co-designed with local stakeholders and people, explaining the merger proposal and the application process was issued on 12 February 2020 to a very wide range of partners including councillors, patient groups and voluntary organisations. The CCGs are seeking views from local people, healthcare professionals and partner organisations on how to keep a strong local focus on ensuring health and care services are working for people at a place level, while also benefiting from the opportunities that commissioning services over a wider area may bring. There is also emphasis on a desire to maintain strong clinical leadership.

A copy of the engagement document is attached as Appendix 1. Feedback can be given via an online survey. An easy read version of the document has also been prepared and shared with relevant stakeholders. The document is available in alternative formats and languages on request.

Stakeholders have been sent a copy of the document and public meetings are being held in each CCG to allow a different way for local people to provide their feedback and have specific questions answered. The meetings are being advertised on CCG websites, social media and via posters locally.

The key purpose of this engagement is to listen and respond to the views of key partners and the wider public population and to capture the views, ideas and concerns re. proposals to merge into one commissioning organisation in line with the future direction set out in the 2019 NHS Long Term Plan.

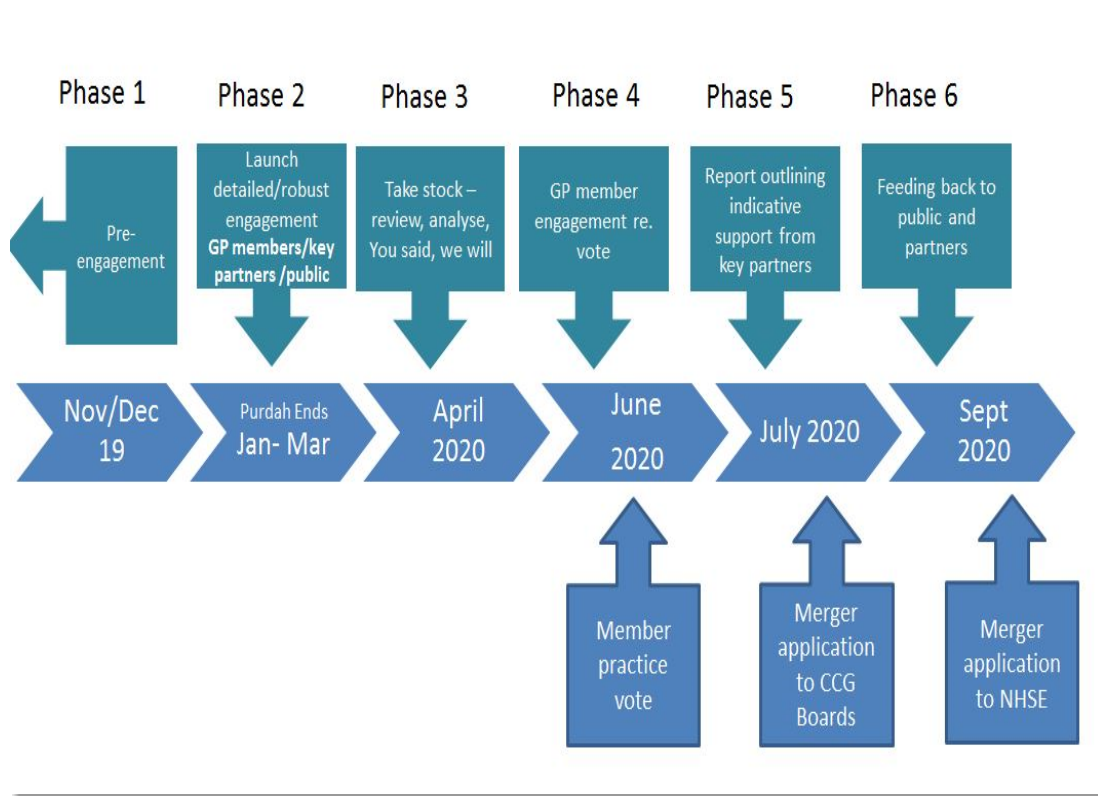
### **Update on appointment of Joint Accountable Officer**

As some of you may be aware, at the conclusion of our initial recruitment process in January we did not appoint to the single role of Joint Accountable Officer for the five Mid and South Essex Clinical Commissioning Groups and executive lead for the Health and Care Partnership. Subject to NHS England & Improvement's formal agreement, Anthony McKeever has since been appointed as interim Joint Accountable Officer for the five CCGs and STP Executive lead.

Anthony has considerable experience in a variety of very senior NHS and non-NHS roles including as Chief Executive of several hospitals and most recently as Director General of Health and Community Services in the States of Jersey.

The recruitment process for a permanent Joint Accountable Officer will re-commence in the near future.

### Timings and next steps





Discussion Document

# Working together for Mid and South Essex

**Share your views on how NHS Clinical  
Commissioning Groups are proposing to  
work together in the future**

# About this document

This document is asking for your views about how the five NHS Clinical Commissioning Groups (CCGs) in Mid and South Essex could work together in the future as one organisation.

The proposals in [this discussion document](#) do not directly affect any other NHS organisations or NHS services for example the medicines you take or the way you access your local healthcare; however, the way we offer NHS services may change in the future, in line with the NHS Long Term Plan.

## Background

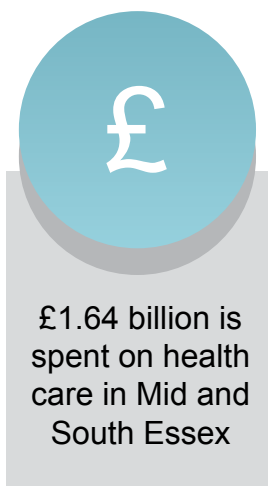
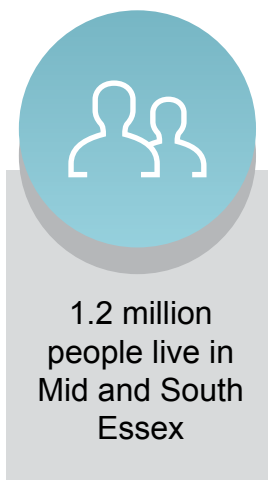
NHS commissioning is the process of planning, agreeing, buying and monitoring health services. Clinical Commissioning Groups (CCGs) took over responsibility for this in April 2013. CCGs are organisations that combine the expertise of local doctors (GPs) and NHS managers; putting local clinical staff and members of the public at the very heart of decision making for their local population, to determine what health services to provide, where and how.

There are currently five NHS Clinical Commissioning Groups in Mid and South Essex:

- NHS Basildon and Brentwood Clinical Commissioning Group
- NHS Castle Point and Rochford Clinical Commissioning Group
- NHS Mid Essex Clinical Commissioning Group
- NHS Southend Clinical Commissioning Group
- NHS Thurrock Clinical Commissioning Group

Mid and South Essex covers a population of 1.2 million, with a budget of £1.64 billion. This budget is used by the CCGs to ensure high quality and effective health and care services are delivered from hospitals and in the community.

The [NHS Long Term Plan](#) (LTP) (see also page 6) sets out the vision for commissioning to be more integrated and led across the health and care system rather than just at a health level. This brings together NHS providers, commissioners and local authorities to work in partnership in improving health and care in their area. For example, councils, community and hospital providers work together with GPs and commissioning groups to support and meet a local community's needs by forming [Integrated Care Systems](#) (ICS). The NHS Long Term Plan also states that there should typically be one strategic commissioner (CCG) in any emerging Integrated Care System (ICS).



## Would you like this document in a different format or language?

To request this document in an alternative format or in a different language, please use the contact details below:

Email: [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net)

Phone: 01375 365 810

Address: Civic Offices, 2nd Floor, New Road, Grays, RM17 6SL



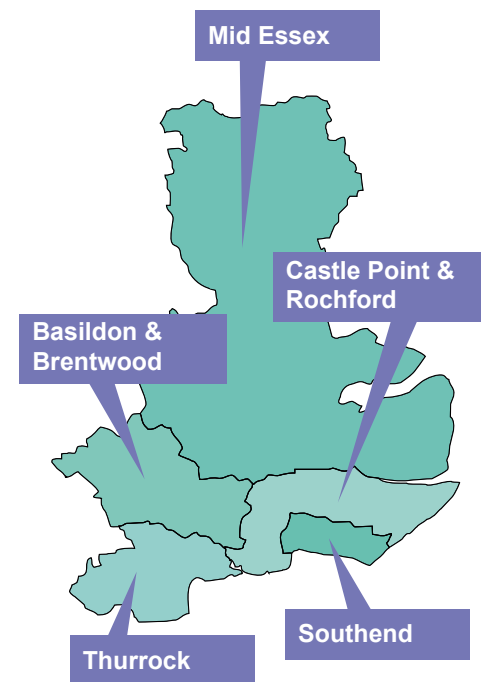
# Foreword from the CCG Chairs

Our Integrated Care System covers the Mid and South Essex area (explained in more detail on pages 4 & 5). We propose mirroring the Integrated Care System with one strategic commissioner (CCG) and therefore merging the existing five CCGs. This will help us to better address the issues and needs of the 1.2 million people living across the areas we serve, whilst still ensuring decisions are based on local needs and driven by local clinicians.

As Chairs of the five NHS CCGs in Mid and South Essex it is our job to ensure that the CCGs continue to deliver their statutory duty to engage with patients and the public and involve you in decisions about your care. We want to ensure that the local population have a say in the way we develop into the future. We are keen to hear your views on proposed changes to the way we provide health and care for the people in our communities. You will read about the current system, challenges and changes that could happen, for example the merger of the CCGs. Please get involved by completing the survey (see page 10) or attending any meetings open to the public such as patient reference groups or CCG Governing Body meetings.

We encourage you to make your voice heard. The views of our partners and local people will be considered when developing our potential merger plans, and will be discussed at CCG Governing Body meetings and wider Council, Health and Wellbeing and Health Overview and Scrutiny Committees.

We have added a Glossary of Terms at the back of this document, to help you understand some of terminology used.



### On behalf of the chairs of

- **Dr Adegboyega Tayo**, NHS Basildon and Brentwood CCG
- **Dr Sunil Gupta**, NHS Castle Point and Rochford CCG
- **Dr Anna Davey**, NHS Mid Essex CCG
- **Dr José Garcia Lobera**, NHS Southend CCG
- **Dr Anand Deshpande** (Outgoing Chair), NHS Thurrock CCG



# More about Mid and South Essex

## About Mid and South Essex communities

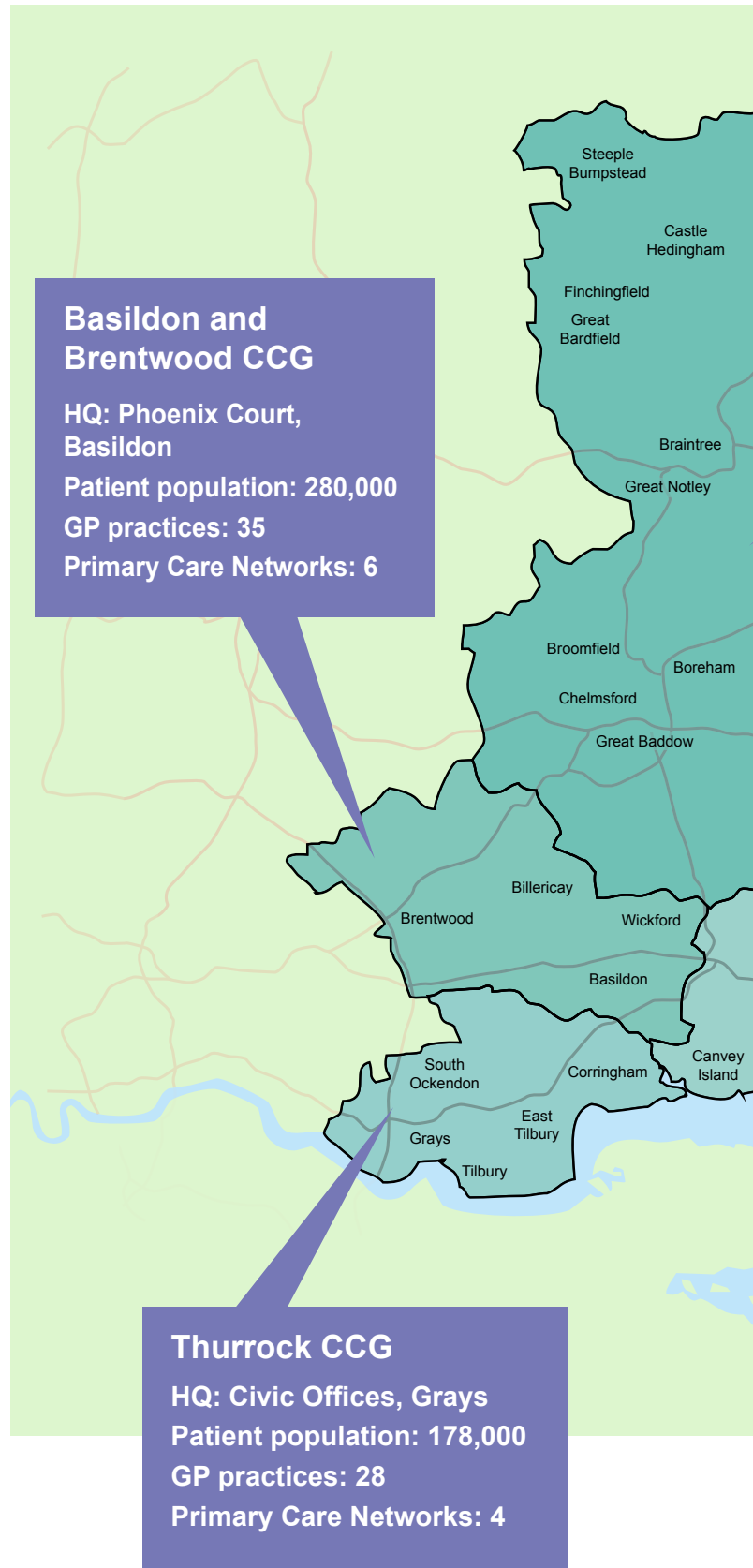
Mid and South Essex covers a large, diverse area, with large urban settlements and many smaller market towns and villages. While there are many examples of excellent care and thriving communities in Mid and South Essex, we also know there are people who struggle with their physical or mental wellbeing, who could benefit from more support to have a better quality of life.

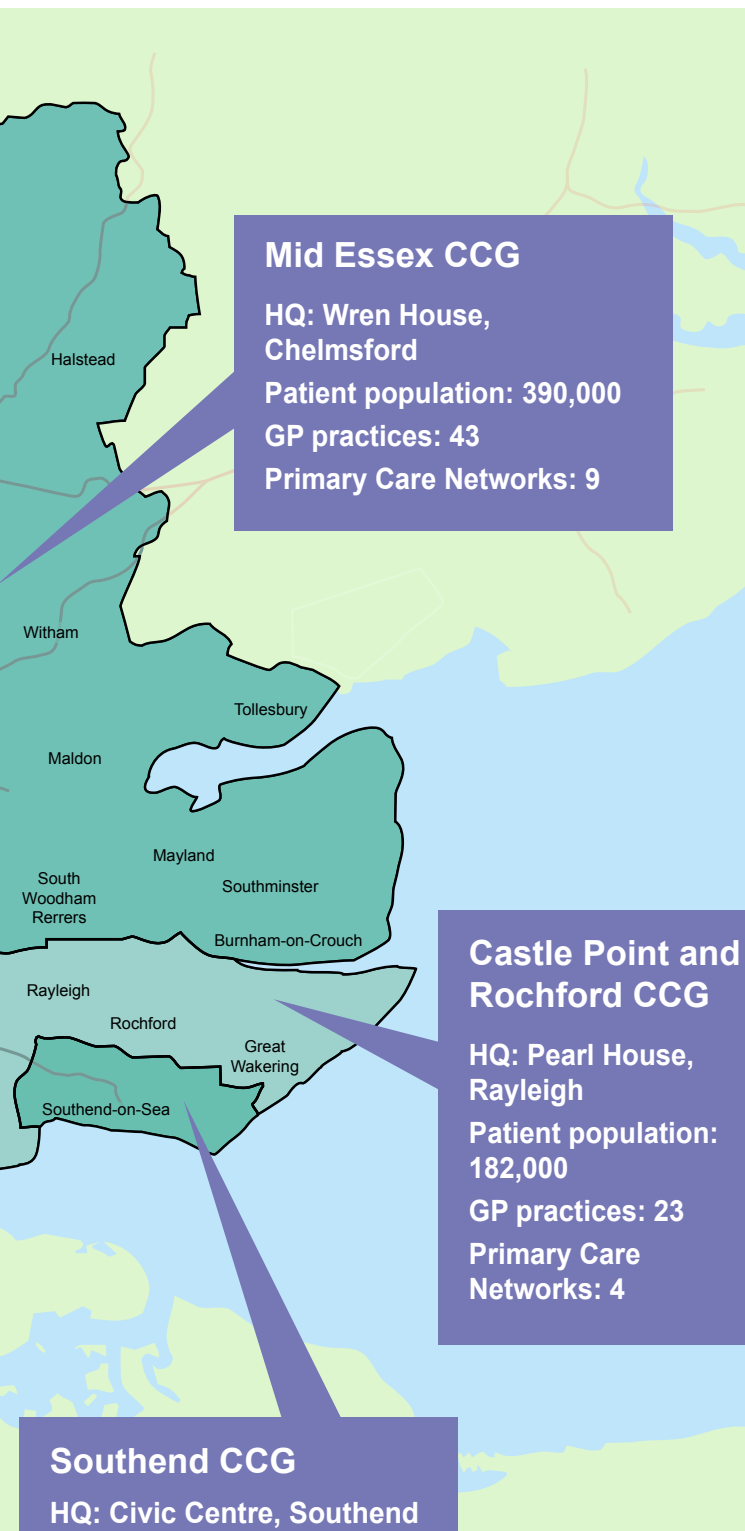
With growth in our 1.2 million population expected to increase by 5% over the next five years and 15% in the next 20 years, there will be an ever growing demand for services, including for those people with more complex needs and multiple conditions. The largest increase is forecast among 75-79 year olds in the next five years and among the over 90 year old population by 2034.

## How does NHS commissioning currently work in Mid and South Essex?

The five CCGs in Mid and South Essex are separate legal bodies with their own Governing Body structure. Each CCG has its own membership of local GP practices and a Governing Body with elected members from GP practices, lay members and senior management.

Two years ago, the CCGs began working together to commission some services across the whole area such as cancer care, hospital services and mental health.





**Mid Essex CCG**  
 HQ: Wren House, Chelmsford  
 Patient population: 390,000  
 GP practices: 43  
 Primary Care Networks: 9

**Castle Point and Rochford CCG**  
 HQ: Pearl House, Rayleigh  
 Patient population: 182,000  
 GP practices: 23  
 Primary Care Networks: 4

**Southend CCG**  
 HQ: Civic Centre, Southend  
 Patient population: 181,000  
 GP practices: 27  
 Primary Care Networks: 5

NHS organisations (including CCGs), the three local authorities and other health and care organisations also formed a partnership to work together on planning and improving health care services in Mid and South Essex. This partnership is known as the [Mid and South Essex Health and Care Partnership](#) (previously known as the Sustainability and Transformation Partnership or STP).

**How might commissioning look in the future?**

The five Governing Bodies from each CCG have made the decision to work on a formal merger application and to develop a single Joint Executive Team. This team will be headed by a single Accountable Officer instead of the four currently in place.

The new joint Executive Team will work on improving collaboration across health and care by moving towards an Integrated Care System model.

Integrated Care Systems bring together NHS, local authority, community and voluntary sector organisations to meet the needs of their population in a collaborative way. The ambition of the Mid and South Essex Health and Care Partnership is to become an Integrated Care System by April 2021 as set out in the NHS Long Term Plan.

One of our priorities in Mid and South Essex is on how we will deliver improved outcomes for our communities through our four emerging “places” – South East Essex, Thurrock, Mid Essex and Basildon and Brentwood. These areas will build strong, locally focused delivery plans to collaborate in the supply of health and care to meet the needs of local people.



# Why do we need to make changes?

The NHS Long Term Plan was issued in January 2019 and sets out a vision for the NHS over the next 10 years and beyond. It states that, by April 2021, the NHS and our partners will be moving to create Integrated Care Systems (ICS) with primary and specialist care, physical and mental health services, and health with social care.

Our Integrated Care System would cover the area of Mid and South Essex. Below are some of the benefits that could be seen by merging into one organisation:

## Benefits for patients:

- Patients and health care professionals have told us over the last few years that they want reduced waiting times, better access to community care, better mental health services and more of a focus on self-care and keeping communities healthy. We believe we will be better able to achieve these aims together.
- By having one CCG and one Governing Body we can spend less time and resources on management and focus more on improving services for the benefit of our residents.

## Benefits for staff:

- Working together as one organisation will generate economies of scale and reduce duplication.
- Attracting and retaining staff by offering a broad range of opportunities within the Mid and South Essex Integrated Care System, supporting staff career progression.
- Create opportunities to work in a new way, making the best use of new technology and improve staff work-life balance.
- Provide more consistent leadership and direction for staff working across the Mid and South Essex Health and Care Partnership.

## Benefits for partners:

- Breaking down the barriers to joint working and paving the way for the Integrated Care System (ICS).
- Providing a single point of contact for organisations that work with us and a single vision for commissioning services.
- Support for existing partnerships and working relationships at place and neighbourhood levels.
- Ability to make commissioning decisions faster with only one decision making body for the whole of Mid and South Essex.

## Financial benefits:

- NHS England and NHS Improvement require the running costs of CCGs to be reduced so that more money can be invested in patient care.
- Merging the CCGs will enable less money to be spent on management costs and create more time to work on the issues that really matter to our residents..

## What are potential risks and concerns?

There are always risks and concerns with any organisational change; these must be managed properly. Some of these issues have been identified below.

**Loss of local influence.** This concern has been suggested by local partners and GPs, that a large organisation will not effectively be able to give proper consideration to local views. This will be addressed by the four place based offices, headed by a Managing Director who will feed into the one CCG. You can read more about this on pages 5 & 9. It will also be addressed by the commitment to continue our legal duty to involve and make decisions based on what's right for our population.

**A year of change will divert attention from the real issues** affecting our local health economy such as waiting times for treatment. The NHS Long Term Plan is an attempt at a national level to address known issues with NHS services. Ensuring there is better local organisation of NHS commissioning will help us purchase whole-population wide services more efficiently while still ensuring a local focus for commissioning services at a place-based level. Meanwhile our work continues in the current structure to ensure we get the best possible deal for our population.

**Wouldn't reorganisation mean job losses and costs associated with this?** The motivation for this change is not saving costs but better organisation and delivery of NHS commissioning. Our current structure of five CCGs is funded from within the running cost allowance provided to the CCGs which comes to £22.7 million in 2020/21; any new merged CCG would have the same running cost allowance as the current five CCGs. In a scenario of a single merged CCG there would be just one set of Executive Directors and one Governing Body. The savings on this could mean that the running cost allocation is available for other posts. For example this may include funding more GP time to support local commissioning initiatives or having more public involvement with the single Governing Body.

## Why not keep five CCGs?

We have achieved positive changes as five, smaller CCGs since 2013 but decision-making across the 'wider system' is slow and expensive. Merging to one CCG would help us meet new demands and priorities needed to support our communities, while also meeting our financial challenge across the whole of Mid and South Essex.

We are keen to hear views on what the CCGs are currently doing well to guide us as we move forward into the future. Any decisions around a merger will make sure that the new organisation will maintain and build upon all the good working practices and relationships the five individual CCGs were able to achieve.

## Do these proposals affect other NHS organisations or services?

This discussion document specifically concerns the five CCGs in Mid and South Essex. The proposals in this document do not directly affect any other NHS organisations or NHS services. For example, the proposals will not directly affect the medicines you receive.





# We are seeking your views on the following changes

During early discussions among Governing Body members from all five CCGs in Mid and South Essex, there were two specific areas that needed to be addressed:



Ensuring our work is focused both locally and also on the whole of Mid and South Essex.



Ensuring our work continues to be clinically-led. This means local doctors and nurses leading our work and our decision making.

We believe these concerns can be addressed by:

## Clinical Leadership



Ensuring there are clinicians drawn from our local areas, elected to the new Governing Body and providing leadership in the new CCG's work. Clinicians will be supported by lay members to ensure the views of patients are represented at the Governing Body.

Each place (Basildon and Brentwood, Thurrock, South East Essex and Mid Essex) will have a locality leader and local partnership group where health, council, voluntary sector and other partners work together to plan and deliver services in that local area. This is where strong, locally-focused decisions can continue to be made.

New "Primary Care Networks" (PCNs) have been developed across Mid and South Essex to bring GP services, community, mental health and social care teams closer together. Each Primary Care Network is clinically led and will be able to ensure local services are tailored to local need. There are 28 Primary Care Networks in total across Mid and South Essex.



## For Local Services



Retaining local forums such as GP Clinical Committees and Cabinets and forums with member GP Practices to discuss CCG business - if GP Practices wish to do so.

Our new management structure will include four Director level roles responsible for strengthening locality working and developing 'places' in Basildon and Brentwood, Mid Essex, South East Essex and Thurrock. All Primary Care Networks will belong to one of the four 'places'.

We will continue to develop local place based engagement and involvement opportunities to ensure that patients have a strong voice and help to shape our strategies, plans and activity across the places we serve.

## Local Visibility



Dedicated teams will work within our four 'places' across Mid and South Essex. Each team will build on existing strategies and plans to develop services in their area.

We would hold Governing Body meetings in public in different parts of Mid and South Essex so members of the public can attend as and where they wish.



# Share your feedback with us

## How long do I have to give feedback?

You can respond to this proposal over the period **14 February 2020 until 05 April 2020**.

## How can I have my say?

If the CCG merger proceeds, it is important that we protect what is working well to ensure commissioning meets local needs.

As the Governing Bodies consider coming together, we want to hear from anyone who wishes to share their views on the proposals and ideas on what this will mean and how best a CCG merger could take place.

To give us your views please complete our online survey at:

[www.surveymonkey.co.uk/r/midandsouthessexCCGs](http://www.surveymonkey.co.uk/r/midandsouthessexCCGs)

Alternatively, to request a hard copy or another accessible format of the survey please email: [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net), or call: 01375 365 810

There will be an opportunity to attend a public meeting in your CCG area in March and the dates for these will be confirmed on your CCG's website.

## What happens next?

The deadline to give feedback on this proposal is 05 April 2020. All the comments and feedback will be reviewed by the present five CCGs to help inform the final proposals for a single CCG organisational structure and define the benefits to be delivered from this change. The final proposals for a single CCG together with the defined benefits will be sent out to the membership of the current CCGs to be voted on in the Summer 2020.

A merger application with the outcome from the membership vote will be put to the five CCG Governing Bodies for consideration and if supported submitted to NHS England and Improvement in September 2020.

NHS England and Improvement will make the final decision regarding the merger application and the future of the CCGs in Mid and South Essex sometime later in 2020. Their decision will be made public as soon as possible.



# Glossary

**Clinical Commissioning Groups (CCG)** are clinically-led statutory NHS bodies responsible for the planning and commissioning of health care services for their local area.

**Integrated Care Systems (ICS)** bring together NHS, local authority, community and voluntary sector organisations to meet the needs of their population in a collaborative way and, in some cases this involves pooling budgets.

**The NHS Long Term Plan (LTP)** sets out the main ambitions of the NHS and how it plans to meet the needs of the public into the future.

**NHS England and Improvement** is the organisation that leads the National Health Service (NHS) in England and is responsible for overseeing our commissioning activities.

**Primary Care Networks (PCN)** are a key part of the NHS Long Term Plan and bring together GP practices into a network, typically covering 30,000-50,000 patients. The networks will provide the structure and funding for services to be developed locally, in response to the needs of the patients they serve.

**Sustainability and Transformation Partnerships (STP)** are areas covering all of England, where local NHS organisations and councils have shared proposals to improve health and care in the areas they serve. The STP in Mid and South Essex is now known as the Mid and South Essex Health and Care Partnership.



## Alternative language versions

If you would like this document in another language or alternative format, please contact our Patient Advice and Liaison Service (PALS) on 01245 459 459 or email [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net).

Jeśli potrzebujecie Państwo tego dokumentu w innym języku lub w innym formacie, proszę skontaktować się z naszą Służbą ds. Kontaktów z Pacjentami (PALS) pod numerem telefonu 01245 459 459 lub adresem e-mail [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net).

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01245 459 459 ر ب من نوفی لی ٹ ہتاس کے (PALS) س ورس ن آزی ل ٹن ش س پی یرام  
ں یرک اطبار [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net) ل یم یا ے ع رڈب ای رپ

如果您希望获得本文档的其他语言或格式的版本，请联系病人建议和联络服务部门，拨打电话：01245 459 459，或发送电子邮件至 [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net)

এই ধরনের নথি যদি আপনি অন্য কোন ভাষাতে বা বকল্প রূপে চান, তাহলে দয়া করে আমাদের রে গী পরামর্শ তথা রে গী সম্পর্ক বিভাগ (PALS)-এর 01245 459 459 নম্বরে অথবা [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net) এই ইমলে আইডিভি যোগাযোগ করুন।

दुआपको कसिी अनुय भाषा या वैकल्पकि प्रारूप में इस दस्तावेज की आवश्यकता है, तो कृपया हमारी रोगी सलाह और संपर्क सेवा (PALS) 01245 459 459 पर संपर्क करें या [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net) पर ईमेल भेजें।

## **Feedback Survey: Share your views on how NHS Clinical Commissioning Groups in mid and south Essex are proposing to work together in the future**

This survey is your opportunity to share your views on how NHS Clinical Commissioning Groups in mid and south Essex are proposing they will work together from April 2021. The feedback received from this survey along with the views of our partners and local people will be considered when developing our merger plans, and will be discussed at CCG Governing Body meetings and wider Council Health and Wellbeing and Health Overview and Scrutiny Committees. This survey will be open until 5 April 2020.

**1. What matters most to you when thinking about the management and provision of health and care in your area?**

**2. What would be your concerns about the changes to Clinical Commissioning Groups in your local area?**

**3. Do you think the discussion document includes all the benefits of the clinical commissioning groups in mid and south Essex working together as one organisation by April 2021?**

Yes    No    Don't know

**4. If you answered no to question 3, please outline any benefits that you think are missing from the discussion document.**

**5. What do you think the best way will be to involve patients and residents in commissioning decisions if we become one merged CCG? For example, currently members of the public can attend Governing Body meetings, local patient reference groups and focus groups.**

**6. Is there anything else you would like to add?**

**7. Please indicate which CCG area you are responding from:**

Basildon and Brentwood    Castle Point and Rochford    Thurrock  
 Mid Essex    Southend

**8. Are you responding as an individual or on behalf of an organisation?**

I'm responding as an individual    I'm responding on behalf of an organisation

**There a number of ways that you can feed back to us.**

**By post:** please send your completed surveys in a stamped address envelope to: CCG Discussion Document, NHS Thurrock CCG, Civic Offices, 2nd Floor, New Road, Grays, RM17 6SL.

**Online:** please complete our online survey at: [www.surveymonkey.co.uk/r/midandsouthessexCCGs](http://www.surveymonkey.co.uk/r/midandsouthessexCCGs)

**In person:** Attend a public drop in – see your local CCG website for more information.

Please note this survey closes on **5 April 2020**.

If you need any of our documents in alternative formats such as, larger print, easy read, braille, audio format or different languages, contact: [thuccg.ccgtransformation@nhs.net](mailto:thuccg.ccgtransformation@nhs.net).

# Southend-on-Sea Borough Council

Agenda  
Item No.

8

Report of Executive Director  
(Legal & Democratic Services)

to

Place, People and Policy & Resources Scrutiny  
Committees

On 6<sup>th</sup>, 7<sup>th</sup> and 9<sup>th</sup> July 2020

Report prepared by: S. Tautz (Principal Democratic Services  
Officer)

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## In-Depth Scrutiny Projects and Summary of Work 2019/20 A Part 1 Agenda Item

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### 1. Purpose of Report

- 1.1 For the Scrutiny Committee to consider progress with regard to the in-depth scrutiny projects due to have been completed during the 2019/20 municipal year.
- 1.2 The report also provides information about the work carried out by each of the scrutiny committees during the previous year.

### 2. Recommendations

- 2.1 That the Scrutiny Committee note progress with regard to its in-depth scrutiny project due to have been undertaken during the 2019/20 municipal year.
- 2.2 That the completion of the in-depth scrutiny project be carried forward into the 2020/21 municipal year.
- 2.3 That no further topic(s) be selected by the Scrutiny Committee for additional in-depth review during 2020/21.
- 2.4 That the Committee note the summary of the work undertaken by each of the scrutiny committees during 2019/20, attached as Appendix 3.

### 3. In-Depth Scrutiny Projects – Background

- 3.1 As councillors will be aware, each scrutiny committee undertakes an in-depth scrutiny project each year. The in-depth projects are selected by the committees at the beginning of each municipal year and generally focus on corporate priorities or matters of local concern. Recent in-depth projects have also been aligned with the ambition and outcomes arising from the Southend 2050 programme.
- 3.2 The projects lead to the development of reports and recommendations which advise the Executive and the Council on its policies, budget provision and service delivery. The work of each project is driven through a Programme Working Party (Project Team) appointed by the Council, supported by relevant officers. The appointments for the projects to be undertaken during 2019/20 were agreed by the Council at its meeting on 3<sup>rd</sup> June 2019 (Appendix 1).

- 3.3 Involvement with in-depth studies enables councillors to ‘get their teeth into’ a particular topic and to influence and shape proposals before they are implemented. Councillors aim to select topics for in-depth review that can identify real service improvements and result in benefits/outcomes. A list of previous in-depth scrutiny projects undertaken since 2012 is attached at Appendix 2.
- 3.4 Occasionally, one in-depth study is conducted jointly by two of the scrutiny committees. This approach occurred in 2016/17 when a joint study was undertaken by the Policy and Resources and Place Scrutiny Committees, to investigate whether there was a need for additional enforcement resources for Southend. A joint project was also undertaken during 2018/19, also by the Policy and Resources and Place Scrutiny Committees, looking at re-imagining the town centre in the context of the vision for Southend 2050.

#### **4. In-Depth Scrutiny Projects 2019/20 – Progress**

- 4.1 The undertaking of the following in-depth reviews for the 2019/20 municipal year were agreed by the scrutiny committees during July 2019:

##### **People Scrutiny Committee**

- (a) ‘The appropriate use of reablement for older people (65 and over) when discharged from hospital, to maximise the number of people at home after period of ninety-one days.’

##### **Place Scrutiny Committee**

- (b) ‘To review the level of domestic waste recycling in the Borough, in order to examine what influences residents in terms of their recycling habits and what the barriers are to achieving a higher rate of recycling and to consider ways of working with residents to improve domestic waste recycling.’

##### **Policy and Resources Scrutiny Committee**

- (c) ‘How the Council and councillors communicate with local people and stakeholders and facilitate engagement and participation’.

- 4.2 Progress with regard to each of the in-depth reviews was achieved by the relevant Programme Working Parties in the first-half of the municipal year, including the development of action plans, the receipt of relevant presentations, the identification of witnesses and evidence sources and, in some cases, the holding of appropriate site visits. However, the completion of the projects was subsequently delayed from late-2019 as a result of a number of issues including reduced officer capacity, the unforeseen requirement for the Returning Officer to deliver a parliamentary election at short notice in December 2019 and the need to make significant preparations for the Police, Fire and Crime Commissioner and local elections due to be held in May 2020 (although these elections were subsequently cancelled).
- 4.3 Since March 2020, the impact of the COVID-19 pandemic has also further delayed activity with regard to the completion of the reviews, reflecting the Council’s approach to the handling of the pandemic, including the necessary focus on priority activities and the delivery of new or amended services, the



dedication or redeployment of officer capacity that would have supported the reviews towards key service provision and the adoption of ongoing remote working and meeting arrangements for councillors and a significant number of the Council's employees. As a result, it was not possible for the in-depth reviews to be completed by the end of the municipal year.

- 4.4 In the circumstances, it is therefore recommended that the completion of each current review be carried forward into the 2020/21 municipal year. The completion of the in-depth reviews will be progressed as soon as possible during the year and it is hoped that meetings of the respective Programme Working Parties leading each review can be held through the Microsoft Teams platform in the near future, so that progress can be reviewed by the scrutiny committees at future meetings.
- 4.5 In light of the proposed carry-forward of the current in-depth reviews and the Council's ongoing response to the COVID-19 pandemic, it is recommended that no additional topic(s) be selected by the scrutiny committees for in-depth study during 2020/21. In accordance with usual arrangements, reports will be made to the scrutiny committees in July 2021 to seek the identification of topics for in-depth review during the 2021/22 municipal year.

## **5. Work Undertaken by the Scrutiny Committees 2018/19**

- 5.1 A summary of the work undertaken by each of the scrutiny committees during the 2018/19 municipal year is attached at Appendix 3.

## **6. Corporate Implications**

- (a) Contribution to the Southend 2050 Road Map - Becoming an excellent and high performing organisation.
- (b) Financial Implications – there are costs associated with organising in-depth projects relating to officer time, but this will all be contained within existing resources.
- (c) Legal Implications – none.
- (d) People Implications – none.
- (e) Property Implications – none.
- (f) Consultation – as described in report.
- (g) Equalities and Diversity Implications – none.
- (h) Risk Assessment – none.

## **7. Background Papers**

None

## **8. Appendices**

Appendix 1 - Membership of Programme Working Parties (Project Team

Appendix 2 - List of previous in-depth topics since 2012  
Appendix 3 - Summary of work of the scrutiny committees for 2019/ 20

## APPENDIX 1

### PEOPLE SCRUTINY PROGRAMME WORKING PARTY (PROJECT TEAM)

(NB: Committee members only)

<b>Party</b>	<b>Members</b>	<b>Total 8</b>	<b>Substitutes</b>
CON	Cllr A Dear Cllr D Garne Cllr F Evans	3	All
LAB	Cllr M Borton Cllr C Nevin	2	All
IND	Cllr A Chalk Cllr I Shead	2	All
LD	Cllr A Thompson	1	All

### PLACE SCRUTINY PROGRAMME WORKING PARTY (PROJECT TEAM)

(NB: Committee members only)

<b>Party</b>	<b>Members</b>	<b>Total 8</b>	<b>Substitutes</b>
CON	Cllr A Bright Cllr K Buck Cllr D Jarvis	3	All
LAB	Cllr L Burton Cllr S George	2	All
IND	Cllr A Chalk Cllr S Wakefield	2	All
LD	Cllr P Wexham	1	All

### POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY (PROJECT TEAM)

(NB: Committee members only)

<b>Party</b>	<b>Members</b>	<b>Total 8</b>	<b>Substitutes</b>
CON	Cllr M Davidson Cllr S Habermel Cllr C Walker	3	All
LAB	Cllr M Dent Cllr H McDonald	2	All
IND	Cllr B Ayling Cllr I Shead	2	All
LD	Cllr P Collins	1	All

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### In-Depth Scrutiny Projects Since 2012

Since 2000, the Council has undertaken a number of in depth scrutiny projects and since 2012 has looked at the following areas:

- To review the level of domestic waste recycling in the Borough, in order to examine what influences residents in terms of their recycling habits and the barriers to achieving a higher rate of recycling and to consider ways of working with residents to improve domestic waste recycling - 2019/20 (Place Scrutiny Committee)
- The appropriate use of reablement for older people (65 and over) when discharged from hospital, to maximize the number of people at home after period of 91 days ('Home First' approach) - 2019/20 (People Scrutiny Committee)
- How the Council and Councillors communicate with local people and stakeholders - 2019/20 (Policy & Resources Scrutiny Committee)
- Re-imagining the Town Centre in the context of the vision for Southend 2050 – 2018/19 (Joint project Place / Policy & Resources Scrutiny)
- in context of vision for Southend 2050, what is the vision for young people which improves their lives and what are the pathways to achieve this ambition – 2018/19 (People Scrutiny)
- Maximizing the use of technology – 2017/18 (Place Scrutiny Committee)
- Connecting Communities to avoid isolation – 2017/18 (People Scrutiny Committee)
- Additional enforcement resources for Southend – 2017/18 (Policy & Resources Scrutiny Committee)
- Alternative provision – off site education provision for children & young people – 2016/17 (People Scrutiny Committee)
- To investigate the case for additional enforcement resources for Southend – 2016/17 (Joint Place / Policy & Resources Scrutiny)
- 20mph speed limits in residential streets – 2015/16 (Place Scrutiny Committee)
- Transition arrangements from children's to adult life – 2015/16 (People Scrutiny Committee)
- Control of personal debt and the advantages of employment – 2015/16 (Policy & Resources Scrutiny Committee)
- How the Council assists and excites individuals and community groups to achieve healthier lifestyles – 2014/15 (People Scrutiny Committee)
- The Council's Community Leadership role in promoting safer communities – 2014/15 (Policy & Resources Scrutiny Committee)
- Understanding erosion taking place on the Foreshore – 2014/15 (Place Scrutiny Committee)
- Southend primary schools' falling grammar school entry figures - 2013/14 (People Scrutiny Committee)
- Impact of welfare changes - 2013/14 (Policy & Resources Scrutiny Committee)
- Promoting a positive image for the town - 2013/14 (Place Scrutiny Committee)

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## PLACE SCRUTINY COMMITTEE

### Work Programme 2019/20 - Evaluation

During the 2019/20 municipal year, the **Place Scrutiny Committee** held **4** meetings and met on the following dates - 8<sup>th</sup> July 2019, 7<sup>th</sup> October 2019, 25<sup>th</sup> November 2019 and 28<sup>th</sup> January 2020. The meetings scheduled to be held on 16<sup>th</sup> March 2020 and 24<sup>th</sup> March 2020 (special meeting) were cancelled as a result of the COVID-19 pandemic.

During the year, councillors undertook the following scrutiny work:-

Call-ins/references from Cabinet and Cabinet Committee – the Scrutiny Committee considered **11 call-in items** from Cabinet and **4 call-in item** from Cabinet Committee. No items were called in from the Forward Plan. **Revised Southend 2050 - Five Year Road Map** was **referred direct** to the Scrutiny Committee on 8<sup>th</sup> July 2019. **All items from the Cabinet meetings held on 25<sup>th</sup> June 2019 and 16<sup>th</sup> January 2020 were referred direct** to the Scrutiny Committee on 8<sup>th</sup> July 2020 and 28<sup>th</sup> January 2020 respectively. **2 items** were called-in and **1 item referred** direct from Cabinet on 25<sup>th</sup> February 2020 to the meeting of the Scrutiny Committee on 16<sup>th</sup> March 2020 which was cancelled as a result of the COVID-19 pandemic. **One** of these called-in items was considered by the Scrutiny Committee at its meeting on 15<sup>th</sup> June 2020.

**8 items** were **referred up** by the Scrutiny Committee to Council for decision.

**No items** were referred back by the Scrutiny Committee to Cabinet for reconsideration.

Pre-Cabinet items – there were no items considered by way of pre-Cabinet Scrutiny in 2019/20:

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered when appropriate.
- Minutes of the meeting of the Chair's Scrutiny Forum held on Tuesday 18<sup>th</sup> June 2019 (Minute 155 refers)
- **12** Questions from members of the public, responded to by the relevant Executive Councillors.

In-Depth Scrutiny Project: *'To review the level of domestic waste recycling in the Borough, in order to examine what influences residents in terms of their recycling habits and what the barriers are to achieving a higher rate of recycling and to consider ways of working with residents to improve domestic waste recycling.'* – Topic agreed at meeting on 8<sup>th</sup> July 2019 (Minute 153 refers). Project Plan agreed by Project Team on 17<sup>th</sup> September 2019 and then full Committee on 7<sup>th</sup> October 2019 (Minute 388 refers).

Presentations & other matters considered:

None

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## PEOPLE SCRUTINY COMMITTEE

### Work Programme 2019/20 - Evaluation

During the 2019/20 municipal year, the **People Scrutiny Committee** held **5** meetings and met on the following dates - 9<sup>th</sup> July 2019, 8<sup>th</sup> October 2019, 26<sup>th</sup> November 2019, 20<sup>th</sup> January 2020 (special meeting) and 29<sup>th</sup> January 2020. The meeting scheduled to be held on 17<sup>th</sup> March 2020 was cancelled as a result of the COVID-19 pandemic.

During the year, councillors undertook the following scrutiny work:-

Call-in/references from Cabinet – the Scrutiny Committee considered **6 called-in items** from Cabinet. No items were called in from the Forward Plan.

A revised timeline for the Southend 2050 Five Year Road Map was referred directly to each of the three scrutiny committees by the Cabinet during July 2019. During the year, matters were also directly referred to each of the scrutiny committees by the Cabinet, including the year-end performance report for 2018/19 and performance framework for 2019/20; the corporate risk register for 2019/20; the capital outturn for 2018/19; annual comments, compliments and complaints statistics; the Southend 2050 outcome success measures for 2019/20; and the town centre and seafront Public Spaces Protection Order.

**All items from the Cabinet meetings held on 25<sup>th</sup> June 2019 and 16<sup>th</sup> January 2020 were referred direct** to the Scrutiny Committee on 9<sup>th</sup> July 2020 and 29<sup>th</sup> January 2020 respectively. **Two items** were called-in and **one item was referred** direct from Cabinet on 25<sup>th</sup> February 2020 to the meeting of the Scrutiny Committee on 17<sup>th</sup> March 2020, which was cancelled as a result of COVID-19. **One** of these called-in items was considered by the Scrutiny Committee at its meeting on 7<sup>th</sup> July 2020.

**No items** were **referred up** by the Scrutiny Committee to Council for decision.

**No items** were referred back by the Scrutiny Committee to Cabinet for reconsideration.

Pre-Cabinet items – the Scrutiny Committee considered **no** pre-Cabinet items during the year.

Scheduled items - each meeting as appropriate:

- Performance reporting via the Southend 2050 Outcomes Success Measures report
- Schools Progress Report
- Minutes of the meeting of the Chair's Scrutiny Forum held on Tuesday 18<sup>th</sup> June, 2019 (Minute 173 refers)
- **8** Questions from members of the public, responded to by the relevant Executive Councillors.

In-Depth Scrutiny Project – 'The appropriate use of reablement for older people (65 and over) when discharged from hospital to maximise the number of people at home after period of 91 days ('Home First' approach).'

Topic agreed at meeting on 9<sup>th</sup> July 2019 (Minute 172 refers). Project plan agreed at meeting on 8<sup>th</sup> October 2019 (Minute 398 refers). The completion of the in-depth scrutiny project has been carried forward into the 2020/21 municipal year as a result of reduced officer capacity and the impact of the COVID-19 pandemic. No further topics have been selected by the Scrutiny Committee for additional in-depth review during 2020/21.

Presentations & other matters considered:

- 9<sup>th</sup> July 2019 – (a) Report on Statutory Scrutiny Guidance (Minute 171 refers); (b) work programme evaluation 2018/19 (Minute 172 refers)
- 8<sup>th</sup> October 2019 – (a) The proposed implementation of dementia community support model (Minute 393 refers)
- 29<sup>th</sup> January 2020 (special meeting) - East of England Ambulance Trust (Shoeburyness Ambulance Station) (Minute 718 refers)
- 29<sup>th</sup> January 2020 (special meeting) - Sexual Health Services (Minute 719 refers)
- 29<sup>th</sup> January 2020 (special meeting) - Changes to Clinical Commissioning Groups in Mid and South Essex (Minute 720 refers)

Chairman's Update Report:

- 9<sup>th</sup> July 2019 – (a) remit of the Committee; (b) draft Quality Accounts submissions to EPUT and Southend Hospital; (c) Scrutiny arrangements for the proposed move of site for Moorfields Eye Hospital; (d) update on STP and referral to Secretary of State and Statement issued by the Chair; (e) briefing regarding Shoebury practices merger; (f) update on work of Children's Services Improvement Plan Scrutiny Panel.
- 8<sup>th</sup> October 2019 – (a) Mid and South Essex STP & feedback on outcome of referral and next steps; (b) update on the consultation on the proposed move for Moorfields Eye Hospital; (c) update on scrutiny project work; (d) info on HIV diagnosis data; (e) update on work of Children's Services Improvement Plan Scrutiny Panel.

## **POLICY & RESOURCES SCRUTINY COMMITTEE**

### **Work Programme 2019/20 - Evaluation**

During the 2019/20 municipal year, the **Policy and Resources Scrutiny Committee** held **4** meetings and met on the following dates – 11<sup>th</sup> July 2019, 10<sup>th</sup> October 2019, 28<sup>th</sup> November 2019 and 30<sup>th</sup> January 2020. The meetings scheduled to be held on 18<sup>th</sup> March 2020 and 25<sup>th</sup> March 2020 (special meeting) were cancelled as a result of the COVID-19 pandemic.

During the year, councillors undertook the following scrutiny work:-

Call-in/references from Cabinet – the Scrutiny Committee considered **6 called-in items** from Cabinet. No items were called in from the Forward Plan.

A revised timeline for the Southend 2050 Five Year Road Map was referred directly to each of the three scrutiny committees by the Cabinet during July 2019. During the year, matters were also directly referred to each of the scrutiny committees by the Cabinet, including the year-end performance report for 2018/19 and performance framework for 2019/20; the corporate risk register for 2019/20; the capital outturn for 2018/19; annual comments, compliments and complaints statistics; the Southend 2050 outcome success measures for 2019/20; and the town centre and seafront Public Spaces Protection Order.

**All items from the Cabinet meetings held on 25<sup>th</sup> June 2019 and 16<sup>th</sup> January 2020 were referred direct** to the Scrutiny Committee on 11<sup>th</sup> July 2020 and 30<sup>th</sup> January 2020 respectively. **Two items** were called-in and **one item was referred** direct from Cabinet on 25<sup>th</sup> February 2020 to the meeting of the Scrutiny Committee on 18<sup>th</sup> March 2020, which was cancelled as a result of COVID-19. These called-in items were considered by the Scrutiny Committee at its meeting on 9<sup>th</sup> July 2020.

The following Cabinet items were referred to Council by the Scrutiny Committee to consider:

- Traveller incursions in the Borough – 11<sup>th</sup> July 2019 (Minute 190 refers)

**No items** were referred back by the Scrutiny Committee to Cabinet for reconsideration.

Pre-Cabinet items – the Scrutiny Committee considered **no** pre-Cabinet items during the year.

Scheduled items - each meeting as appropriate:-

- Performance reporting via the Southend 2050 Outcomes Success Measures report
- Minutes of the meeting of the Chair's Scrutiny Forum held on Tuesday 18<sup>th</sup> June, 2019 (Minute 203 refers)
- **7** Questions from members of the public, responded to by the relevant Executive Councillors

In-Depth Scrutiny Project: - 'How the Council and Councillors communicate with local people and stakeholders' – Topic agreed at meeting on 11 July 2019 (Minute 201 refers). Project plan agreed at meeting on 10<sup>th</sup> October 2019 (Minute 411 refers). The completion of the in-depth scrutiny project has been carried forward into the 2020/21 municipal year as a result of reduced officer capacity and the impact of the COVID-19 pandemic. No further topics have been selected by the Scrutiny Committee for additional in-depth review during 2020/21.

Presentations & other matters considered:

- Work programme evaluation 2018/19 – 11<sup>th</sup> July 2019 (Minute 201 refers)
- Statutory Scrutiny Guidance – 11<sup>th</sup> July 2019 (Minute 202 refers)

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